

People at
BEARDOW ADAMS™
Unique Adhesives



Job Specification | Maintenance Engineer – Late Shift

Job:

Maintenance Engineer – Late Shift – Monday to Friday

Reports to:

Maintenance Manager

Responsibilities:

- > Complete emergency breakdowns, carry out PPM, personal & team projects, new installations & testing, and daily routine maintenance work.
- > Diagnose and fault find on a range of equipment, resolve, and improve working procedures.
- > Fit, maintain, and monitor all parts, machinery and make sure all plant equipment is working to its optimum working parameters.
- > Work with specialist equipment, such as programmable logic controllers (PLC), control systems, and bespoke machinery across our Plant and Production lines.
- > Control Maintenance stores and maintain all tools, and equipment in the Department.
- > Follow Maintenance strategies, procedures, and methods.
- > Liaise with all site Departments to ensure Quality, Health & Safety and Environmental targets are adhered to and achieved.
- > Follow Company Health, Safety & Welfare at Work systems and procedures.

Aim of role:

The role of the Late Shift Maintenance Engineer is to ensure the continuous and safe operation of all plant machinery and equipment within the factory, plus ensure all offices, laboratories and communal areas are maintained to the highest standards. You will be expected to receive and pass on any relevant information between the Early shift and the Night shift Engineers while keeping the whole team abreast of all works undertaken or completed.

Core Competencies:

- > **Problem Solving** - Considers problems from all perspectives and provide suitable options and solutions to presented problems, builds on the ideas of others to encourage creative problem solving.
- > **Decision making** - Distinguishes between critical and non-critical pieces of information to reach a satisfactory conclusion regarding Breakdowns and Maintenance works.
- > **New Ideas** - Actively supports new initiatives and tries different ways of doing things. Dissects issues, seeking further information if necessary to improve or speed up any process.
- > **Teamwork and Leadership** - Identifies opportunities for team working to minimise personal projects or team shared goals, supports others by assisting or taking the lead to deal with problems or processes and makes decisions without unnecessarily referring to others
- > **Developing Self and others** - Shares knowledge with peers and colleagues, recognises own knowledge gaps, identifies learning needs and is open to external input.
- > **Communication** – Communicates openly with Engineers, Production and external Contractors alike, clearly articulates the key points of any discussion, and the works required both in verbal and written communication.
- > **Motivation** – Able to motivate and self-supervise for extended periods of time.
- > **Flexibility** - A flexible approach to the working week, overtime, and call outs.

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- Skills and Experience:
- Knowledge of Manufacturing processes and equipment.
 - Qualified to IEE Wiring Regulations 17th Edition +
 - 3 phase, PLC & Machine Control Systems working knowledge
 - New Installation work and Testing
 - The ability to diagnose and fault find on a range of equipment
 - Good Organisational skills
 - Reporting & Accountability of work
 - Working in a close team or self-supervised environment
 - Good interpersonal and communicational skills
 - Ability to use Microsoft Office
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